

Agenda

1. Suffrage event update (FAR)
2. Old Fire Station update (FAR)
3. Welfare Officer update (FAR)
4. Socials update - ouds drinks? freshers drinks? (FAR)
5. Design of Newsletter (FAR)
6. Manuscript (JW)
7. Suffrage Play reading (LM)
8. Cuppers Scheduling (LM)

PRESENT - Francesca Amewudah-Rivers, Amy Thompson, Hannah Greenstreet, Jamie Lucas, Lucy Miles, Anna Myrmus, Tracey Mwaniki, Jake Rich, John Watts, Chris Burr, Linette Chan,

APOLOGIES - Seb Dows-Miller, Jake Woods, Miranda Mackay, Joel Stanley, John Livesey, Lara Deering, Ros Ballaster,

- 1) Suffrage theatre event
 - a) Availability of committee is still unknown as christmas is a difficult time to plan ahead
 - b) Dec 14th at Cheney school
 - c) We will open it to everyone closer to the time as people will forget if it's advertised in the Newsletter for too long

Action Points

- **Fran to advertise in a future week's newsletter**

- 2) Old Fire Station
 - a) Possibility of having a week's student slot every year in Hilary from 2020 onwards - cost is high but it could be a box office split
 - i) Difficult to know which week would be best - this can be discussed once more details are known
 - b) Could do 1 night showcase in May 2019
 - i) Showcase of shows that have already happened
 - c) Firestation scratch nights are a great resource for new writers, the OFS team will submit adverts for these on the newsletter

Action Points

- **Fran is going to forward email to Amy with details from OFS on finances**

- 3) Welfare Officer
 - a) Fran and Lucy met with Oxford SU to discuss running consent workshops and having a welfare officer - very positive meeting
 - i) Consent workshop 1st week Hilary Term in collaboration with Oxford SU with theatre specific examples - all committee to help devise these
 - ii) Oxford SU will train our new welfare officer
 - iii) They think our Fringe Fund proposal is great but we should not include interviews
 - b) We want welfare officer to be an elected role, this is difficult this time around because of constitutional need to only have 8 elected members so chosen by applications
 - i) Deadline for applications for welfare officer is Sunday, to be chosen in the next meeting
 - c) Hannah has a good resource which may be useful on theatre and consent

Action Points

- Hannah to send Lucy her good resource
 - Lucy to send addendum Newsletter advertising role of OUDS welfare officer - deadline Sunday
- 4) Socials
- a) Freshers Social - Saturday of 3rd week - event by 12pm tomorrow
 - i) all committee expected to be present
 - b) Cuppers Awards cost to be split with TAFF if they are happy with the cost

Action Points

- Lara to make event for freshers drinks
 - Amy and Lara to coordinate on booking Cuppers awards venue
- 5) Design of Newsletter
- a) Feedback to Seb - it needs to not be an image background, can't be white on black, classy navy or black on white
- 6) Manuscript
- a) Jake received an unknown manuscript, decision that this should be sent back to sender
- 7) Suffrage play
- a) reading in 6th or 7th week - Lucy to coordinate with playwright
 - b) If put on as BT show this can be in TT
- 8) Cuppers update
- a) 23 teams have entered
 - b) Tech schedule is done
 - c) Performance schedule pending
 - d) Yet to hear from TAFF - being discussed in their meeting this evening

Action points

- Joel to make schedules and launch facebook event

- 9) AOB
- a) TAFF Update
 - i) The OUDS and TAFF exec met last week to discuss cuppers, the newsletters
 - ii) Newsletters need to be split better, technical roles only advertised on TAFF
 - iii) Cuppers should have a joint handover pack made by both TAFF and OUDS in a debrief this term
 - iv) Costume exchange is to be facilitated through a joint 'Oxford Drama Swap Shop' facebook group
 - b) GCSE workshop
 - i) Jamie and John asked to run a workshop for GCSE drama students - this is not in our re-mit
 - c) New Writing Festival facebook share today
 - d) NWF Judge
 - i) waiting for confirmation
 - e) Two playhouse bids circulating this eve for funding interviews this weekend

Action points

- All committee members to add questions to google doc
- f) Chris's Line manager is looking into insurance problem
- g) Chris is meeting with Hannah this week to discuss OP proposals
- h) Hannah to come into a committee meeting soon
- i) Might change meeting time dependent on people's timetables