

Agenda

1. Summer update (FAR)
2. Intimacy Concern (please see attachment) (FAR)
3. Suffrage School March update (FAR)
4. Cuppers (JS)
5. Grad cuppers team (HG)
6. NWF Advertising (AM)
7. Disability society collaboration (LC)
8. First termly update on the accounts (AT)
9. Insurance (AT/CB)
10. Arts Career Fair availability 25th 2.30-5.30 (FAR)
11. AOB

PRESENT - Francesca Amewudah-Rivers, Amy Thompson, Hannah Greenstreet, Jamie Lucas, Jake Woods, John Watts, Lucy Miles, Miranda Mackay, Chris Burr, Anna Myrmus, Linette Chan, Joel Stanley,

APOLOGIES - Tracey Mwaniki, Ros Ballaster, Seb Dows-Miller, John Livesey, Lara Deering, Jake Rich

- 1) Summer update
 - a) College Reps
 - i) Exeter, Regents, Magdalen, Lincoln, LMH

Action Points

- **Lucy to contact Laura W**
- **Amy to contact Ross M**
 - b) Postgrad Rep
 - i) Grad cuppers update
 - (1) 2 have contacted to express interest so far
 - (2) Grads can EITHER form a fully PG team across colleges, OR join their college's UG team

Action Points

- **Hannah to contact grad college reps**
- **Hannah to post in OUDS events page**
 - c) Socials
 - i) Movie night, 7pm Friday of 7th week (23rd November) - screening RSC Hamlet
 - ii) Invite all your friends
 - iii) Cost - 29 for 3x DVDs
 - d) Workshops
 - i) Drama Q&A - 3.30-5pm Thursday of 2nd week (18th October), Moser Theatre
 - (1) As many committee members as possible
 - (2) Lucy will minute it and post it for resources

Action Points

- **All committee members to try to stay free for this**

- 2) Intimacy concern
 - a) Issue raised regarding specific productions, concern over vulnerability and presentation of intimacy
 - i) Decentralised structure of Oxford drama means that we cannot monitor all productions, but there is still a space for us to influence
 - ii) Incorporate more welfare into Oxford drama
 - iii) Structural changes to implement
 - iv) Rugby - 1 welfare officer and 2 peer supporters, also holds drop-in sessions

- (1) Peer supporters within a specific community and context are helpful and well utilised
 - (2) Suggest appointing a Peer Supporter/Welfare Officer on the committee
 - (3) Every production should then make their company members aware of the option of speaking to the Welfare Officer
 - (4) Suggest to productions to have a company manager/uninvolved welfare person to whom they can confide any stress or concerns (not an obligation)
 - (5) Fran and Lucy to speak to OUSU Welfare/Harassment to gain advice and expertise
- b) Guidelines regarding scenes of an intimate nature
 - i) We do not have them
 - ii) We should draw them up
 - iii) Fran and Lucy to consult the OP for advice or contacts
 - c) Non-consensual recording
 - i) Many scripts have rights that we may not be entirely aware of for every show
 - ii) We should not provide permission to record, as we do not have the authority or certainty on this, but rather a consideration of concerns beyond rights (ie. consent)
 - d) Consent workshops
 - i) Speak to OUSU regarding implementing them
 - ii) Cannot be enforced, but by putting them out there we are helping to grow a culture where consent is considered important
 - e) Open invitation for OUDS committee to attend rehearsals
 - i) Quite a drastic measure as a blanket policy
 - ii) Having an appointed person on the committee as the Welfare Officer to whom people can bring concerns is a better way, such that once concerns have been raised, we can begin the conversation with the production team which may involve attending rehearsals

Action Points

- Fran and Lucy to speak to OUSU Welfare/Harassment to gain advice and expertise
- Fran and Lucy to consult the OP for advice or contacts

- 3) Suffrage School March update
 - a) 14th December 12.30-2.30pm
 - b) All to let Fran know availability by the end of 2nd week
 - c) Women in the Humanities is also running events on suffrage

Action Points

- Committee to establish availability for this date
- Lucy to contact WitH

- 4) Cuppers (JS)
 - a) Deadlines
 - i) Cuppers is 5th week instead of 6th this year
 - ii) Deadline to submit originally advertised as Monday 2nd week
 - iii) Rob feels that pushing the deadline back would make it difficult to schedule
 - iv) Suggest that deadline remains but does not need to be full application - just expression of interest, with full details, payment etc. to be sent later
 - v) Reach out to college arts officers to check that someone has contacted the freshers
 - vi) Notice to be sent out in drama newsletter next week
 - vii) Final decision: Extend deadline to Friday

Action Points

- Freshers reps to advertise this new deadline on OUDS Newsletter
- b) Revenue will be split 50-50 with TAFF, according to a standing contract

Action Points

- **Chris to contact Christina for the contract for a re-read and confirmation**

5) Grad cuppers team
a) Covered earlier

6) NWF Advertising
a) Event has been created but only shared with friends
b) Only people who know about NWF are already involved
c) Push through college reps
d) Bid for 4th/6th week BT in Hilary (OP shows in 3rd and 5th)
e) Advertise Monday 3rd week
f) Judges still being finalized

Action Points

- **Fran to finalise Judge**
- **Advertising push Mon 3rd week**

7) Disability society collaboration
a) External event - play readings, currently contacting Graeae (theatre company focusing on showcasing the work of deaf and disabled artists) for potential pieces from their mentorship programme
b) Working on adapted resource guide for producers on increasing accessibility in their productions
i) Found professional guide by Unlimited, contacted to ask about adapting it for student context

8) First termly update on the accounts
a) 3 / 4 of last term's shows made a profit
b) Settlement from Doomsday has not come but is coming
c) Funding interviews for Hilary OP shows aiming to be Saturday of 3rd week
d) Freshers was within budget

Action Points

- **Amy to chase shows for complimentary tickets as bonus prizes**
- **Joel to let Amy know cost of Cuppers prizes**
- **Lucy to send Joel info on last year's prizes**
- **Accounts to be emailed round after being signed off by Ros**

9) Insurance (AT/CB)
a) Insurance seems to have been a problem for some time
b) OUDS is seen as being responsible for Oxford productions
c) Future discussion - how closely must companies be linked to OUDS in order to be included in any insurance agreement
d) University insurance requires a risk assessment
e) Issue where proctors view all production companies as affiliated and subsidiary to OUDS, whereas most productions are in fact individual entities

Action Points

- **Chris and Senior Members to meet with Insurance Dept to discuss this issue**
- **Lucy to contact proctors and insurance dept, cc-ing Senior Members, Amy and Chris**

10) Arts Career Fair availability 25th Oct 2.30-5.30 (FAR)
a) More relevant for Chris as UDO
b) Put OUDS flyers

11) AOB

- a) Lucy: heard of a suffrage play, author would like to do a reading of it
i) No profit, can be an OUDS event
b) Amy: meeting with the Vice-Chancellor regarding drama funding

Action Points

- **Lucy to request meeting with vc**
 - c) Forward emails regarding costume exchange to Linette, to bring up at TAFF meeting (Saturday)
 - d) Amy: Theatre tax relief
 - i) Playhouse discussing co-producing
 - ii) There is no limit for productions spending up to 25k
 - iii) Lucy, Fran and Amy to discuss
 - e) Fran: Fringe fund
 - i) To think about for discussion next week
 - ii) Fund specifically for cost of Fringe shows, to increase access to the Fringe