

Agenda

1. **Introduction to Charlotte**
2. **Freshers Update**
3. **Inter University Drama Festival**
4. **Costume Store**
5. **Workshops**
6. **National tour**
7. **Comps**
8. **Stash**

PRESENT- Lucy Hayes, Laura Wilshire, Christina Hill, Naomi Chapman, Finlay Stroud, Charlotte Vickers, Amelia Coen, Frances Livesey, Christopher Burr, Cameron Spain, Adam Diaper, Eleanor Blackwood, Ros Ballaster, Hugh Tappin, Daisy Porter, John Watts, Sos Eltis

APOLOGIES - Lucy Miles, Becca Oxland-Isles

1) **Intro to Charlotte**

- a) LH: A warm welcome to Charlotte!
- b) CV: Thank you! My goals this year are to raise awareness of Oxford drama, continue Alex's diversity work, and to improve communication and understanding between students and the committee. I'm always happy to help with any issues regarding drama in Ox.

2) **Freshers – Update**

- a) LH: Last week was very productive. Update?
- b) CS: The timetable and leaflets were popular. Thank you to those who did their slots. Cuppers is coming about soon and will be well underway.
- c) CV: There may be a limit on the amount tables we have at the Drama Fair. Also, some of the Playhouse staff members will be there as well.
- d) LH: It would be good as well if we could all attend at some point, just to have committee presence.
- e) CS: The college reps are having to walk college groups at certain times. Possibly, it would be useful if the committee come between 12-1pm to help with set up. Also, a reminder that the deadline for applications is Monday 3rd week, with the shows to be in 6th week.
- f) LH: Sometimes, college groups must submit JCR motions in order to get their £35 fee, so maybe it would be a good idea to encourage people to make their budget applications early. Possibly, this can be passed on to college reps to let them know where they can get the money from.

3) **Inter-University Drama Festival**

- a) LH: We were unanimous in our decision of what script was best. There is the issue of how we want to try and find a team to put it on. It is the weekend of 7th week.
- b) We could use a similar system that NWF use. We could say 'take something that you've seen on stage recently and how you would direct it differently', with a written application and then interviews.
- c) LH: We want to be thorough, but we need to give the team the most time possible to rehearse.
- d) We could do it just on the Google Form application.
- e) We do need to make sure that the writer is involved in the process.
- f) CV: If we narrow it down to 2/3 applications, then a representative of the committee could joining the writer to do informal interviews.

- g) This would probably be the same for finding a producer as well, since it is quite a niche project.

Action Point: Lucy H to write something for the mailing list today, with Friday for deadline of entries. After speaking with the writer, then we can pick interview times next week.

4) Costume Store

- a) CB: We have kept about two boxes of niche items, because it was very difficult to sort through. Thelma Holt came into the costume store and was unimpressed with it. She helped select a few items, and they are currently in my house. The rest has been removed. TAFF has offered to take the two boxes in their prop store, to rent them out like props as normal.
- b) CH: TAFF would like to take them on to try to keep the store alive.
- c) CB: We would need permission from Thelma to pass the costumes to TAFF. She has talked about trying to find somewhere privately to donate new things to be put in place, although this will take a lot of organisation. Categorising, pricing, rotas, etc. This is a faint possibility.
- d) OUDS has the responsibility to try to restore it since we have failed with the previous endeavours.
- e) CH: The prop store needs better storage facilities, so it would be a struggle to put in more than these two boxes worth.
- f) Maybe, we should see if these two boxes of costumes are used and requested in the TAFF store.
- g) However, this may not be representative since it is not going to be a substantial collection for people to use.
- h) One question to think of is whether the money to rent the space could instead be used to rent costumes elsewhere rather than placing the burden on OUDS because of how frequently the university change their rental policies.
- i) Sometimes, there is the trouble of finding someone to be the Wardrobe Mistress/Master.
- j) The ODA meeting could be the best way to solve this to see if we can split the responsibility between TAFF and OUDS.
- k) We need photos and descriptions of the current costumes online first, and then we should lay out contract rules about the hiring procedure – showing how we can manage one set of costumes right is probably the best first step.

Action Point: Chris B will check to see if it can be approved to move the costumes to TAFF, consulting with Thelma and TAFF. He then will help draw up a contract and then meet with her to explain the situation. A meeting needs to happen with an OUDS, TAFF and costume store representative to work out the terms of hiring.

5) Workshops

- a) FW: David Edgar workshop on the 24th – creating a scene, playwrighting.
- b) CH: Hoping to advertise it next week, first come first serve (20 places) Space wise, it needs to have a projector and a DVD player. It needs to be a space which doesn't stunt discussion.
- c) FW: There is on Sunday 26th (Nov) a Shakespare workshop, and bi-weekly I will be running the audition workshops. Having a meeting with Beth to find out how they ran last year. This will be advertised on this week's mailing list.

- d) DP: Will speak to the people in charge of the Pilch to see if we can get a committee booking on a bi-weekly basis.
- e) FW: Although we are unsure of a space, we can make an event page that can easily update r.e. place.
- f) CB: Budget needs to be sorted between the two reps for this term's workshops.
- g) CH: TAFF could potentially help with half of fight choreograph workshop.
- h) NC: Francis and Naomi will do a workshop when they do a call out for NWF about Producing and Directing. It will be sixth week.

Action Point: to confirm the space for workshops, using other committee members if need be.

6) National Tour

- a) LH: The issue with NT is that what it means and what funding they get has changed a lot over the years. We would like to try and introduce a kind of standard to lay out what you get as a result of it.
- b) NC: It also would help if it was the responsibility of one committee to interview to avoid confusion in the process.
- c) We need to work out why we want the tour.
- d) NC: We could meet on a separate occasion to figure out what we want to do with it since it is quite a big issue.

Action Point: Aim to meet to discuss it hopefully this week, if not this week. Some statistical information to look at the previous years would be useful.

7) Comps

- a) **Caesar, (Keble O'Reilly)** – Naomi and Daisy
Three Parallel Places (Pilch) – Finlay
Bacchae (OP)– Mil & Laura

8) Stash

- a) DP: Ordering tonight, with the logo in the corner and name on the back. It will be around £16. They won't be given out until they are paid.

Action Point: Mil & Charlotte to order by tonight.